



**BUILDING OFFICIALS ASSOCIATION
OF
PALM BEACH COUNTY**
www.boapbc.org
boapbc@gmail.com



TO: BOAPBC Membership
SUBJECT: February BOAPBC Meeting Agenda
DATE: February 17, 2022
TIME: 12:00 P.M.- 3:00 P.M.
LOCATION: Palm Beach County Office - 2300 N. Jog Road

Chapter of
**The Building
Officials
Association of
Florida**
Since 1974

MEETING MINUTES

President:
Brett G. Carlton
Palm Beach County
BGcarlton@pbcgov.org

1. Call to Order: President Brett Carlton

Vice-President:
Melvin Corredor, CBO
Village of Wellington
mcorredor@wellingtonfl.gov

2. Pledge of Allegiance

Secretary:
Marcella D. Foster
Riviera Beach
mfoster@rivierabeach.org

3. Introduction of Visitors and New Members

Treasurer:
Joseph D. Anderson
Palm Beach County
Janderson3@pbcgov.org

4. Approval of January 2022's meeting minutes.

Directors:
Max Heredia
Palm Beach County
mheredia2@pbcgov.org

5. Education-Lunch and Learn
Mr. Ralph T. Wall, Jr. MCP, CFM
Management Analyst, Development Services Dept.
"CRS Activity 310, Construction Certificate Management
Procedure (CCMP)"

Durrani Guy, CBO
Town of Ocean Ridge
dguy@oceanridgeflorida.com

6. Old Business

7. Reconnect with high school trade programs.

a. B. Carlton indicated that our objectives are to provide high schools membership with ICC and distribute code books. This membership will give access to educational information about codes and cost \$25 for student memberships and \$150 for schools. This would not be paid for every student. They are building homes and this could be helpful and show career opportunities and more about what we do as building officials. He spoke with Seminole ridge Construction instructor. We want to get the students' instructors on board to this collaboration with BOAPBC. Code books were offered in past but interest appears to be on students' curriculum primarily. A field trip for the students to the Building Dept. along with a virtual tour/video could be established to educate and inform students and staff of the career opportunities. Wellington high school provides construction and design. There is an internship program.

b. M. Foster spoke with Lauriann Basel who left message with Fred Barch the Director of Adult and Community Education of Palm Beach County Schools/North Tech and awaiting follow up regarding forging this relationship. When establishing these collaborations it is important that BOAPBC:

1. Make sure it is worth our time and resources.
2. Maintain relationships with the high schools and tech. schools.
3. Clarify how we work together side by side with mutual interests and benefit and furthers BOAPBC and High schools' objectives.
4. Our agenda is to present a \$500 check and discuss how we can further our Association's goals.

8. Membership attendance and participation

Emails regarding upcoming events have been forwarded to members. The membership list has been updated monthly to include persons who sign in at meetings.

1. Meeting in different locations was mentioned and that we would need to know the kind of set up each area would have so that virtual meetings and physical meetings could be arranged.
2. Education Providers- David Porter discussed code.

Past President:
Peter Ringle, CBO
Lake Worth Beach
pringle@lakeworthbeachfl.gov

State Director
Robert McDougal, CBO
West Palm Beach
rmcdougal@wpb.org

PO Box 20241
West Palm Beach
Florida, 33416-0241



Chapter of
**The International
Code
Council**
Since 2001

Thank you for your attendance.

1. Website was discussed and T. Hogarth wanted to know so it will be in time for students applying for the annual scholarship and provide application and instructions. We own BOAPBC.com. B. Carlton was reaching out to ICC. ICC has this information to give to a web page. A webpage should be up and running by the next meeting.
2. Purchasing a camera and microphone for streaming meetings on Zoom will be investigated in the future.

9. Committee Sign up

Scholarship, Education, Golf Tournament, Legislation, By laws, Building Safety, Liaison, Mutual aid, Picnic, Fishing Tournament

A sign in was emailed to members for persons interested in participating on various committee(s).

10. Proposed Events (all dates are tentative for discussion)

- A. BOAPBC Picnic April 16, 2022 10:00 P.M. – 1:00 P.M. at Okeehelee Park, Micanopy Pavilion
- B. Fishing Tournament May 21, 2022
- C. AGC/BOAPBC Joint Luncheon August 2022
- D. Golf Tournament August-October 2022
- E. Holiday Luncheon/Installation of Officers
December 8, 2022

PGMI- Approximately 200 persons were invited in the past to this event. This list of persons invited by IAEI was forwarded from D. Nutter to M. Foster.

9. New Business

1. **Solicit for high school scholarships:** The Education committee would view the scholarships and make recommendations .M. Corredor made a motion to open up discussion regarding the scholarships. J. Crisafelle move to continue supporting five student as usual. After discussion J. Crisafelle was discussed. There were four students now but initially five students recipients. Each year and four checks had been made. Each year one student falls off due to graduation usually. A motion was made on the floor to discuss the scholarships at length and Joseph Anderson seconded it to support four (4) students scholarships. At the next meeting we can decide if the application will be on line moving forward.
2. **Clay Shooting Event:** W. Neal agreed to coordinate a clay shooting event in November for all who are not interested in playing golf . He would investigate the date, provide information on pricing and availability for this event.

10. Committee Reports

- A. **BOAPBC Picnic:** M. Corredor disseminated flyers to all and encouraged all to sign up for this great family event. Three sponsor spots remain to be filled. To date \$6,800 were received and this is a \$10, 840.00 event. The picnic cost will be \$10.00 per person. This includes a stage, a live band, a bounce house and water balloons. M. Foster asked if other signers were invited and M. Corredor indicate they could but all who attend need to sign up because we want to properly prepare for this event.
- B. **Fishing Tournament:** W. Neal has indicated he will chair this committee and they were looking to schedule this tournament on May 21, 2022 or May 15, 2022. W. Neal will reach out to Sandra for a Saturday morning time. In June the dates 11, 18, 25 June on a Saturday morning are available. Mr. Crisafelle made a motion to accept this time and it was seconded by Joseph Anderson.
- C. **AGC/BOAPBC Joint Luncheon** Michelle Porter of AGC needs to be contacted to coordinate the times for the Joint Luncheon, along with the AIA scheduled in August 2022. This was to be coordinated by M. Corredor for the third Thursday in August.
- D. **Golf Tournament:** J. Anderson, D. Guy and M. Foster agree to Co-chair this event. D. Guy indicated the Villages would be a place to consider. The location will need to be determined and the month of September appeared to be the best time. Blind registration through Reg Fox and early registration will contribute to the success of this event. J. Anderson indicated Sponsorship such as hole sponsors like in last year's October 21 Tournament are the low hanging fruit. September 17 or 24 were the tentative dates selected. Some wanted to be able to play at an exclusive club.

PGMI- Approximately 200 persons were invited in the past to this event. This list of persons invited by IAEI was forwarded from D. Nutter to M. Foster.

11. Treasurer's Report:

As of January 31, 163.43. Receipts totaled \$4,583.99. The Luncheon was \$1,732.41. The All Star picnic and debit for Florida Division of Corporations brought the total to as of January 31, 2022 to be \$34,015.01 in the checking account and \$21,566.95 in the savings account. There was \$.55 accrued in interest making as of January 31, 2022 total be \$21, 567.50. There was a motion to approve the Treasurer's report and seconded by D. Nutter.

A sign up and calendar was discussed briefly by M. Corredor. There was a motion to adjourn the meeting by Debbie Nutter which was seconded by Rob Hill.